

Airport Business Name:

(Type Your Business Name Here)

Airport Living Wage Ordinance Workforce Statement and Health Insurance Verification

Documentation for Annual Report (Due to Airport Finance & Administration Division by Jan. 31)

Definition of a covered employee: 1) Does not provide volunteer services that are uncompensated except for reimbursement of expenses such as meals, parking, transportation;

2) Expends at least 1/2 of his/her time working on Airport business or work at the Airport;

3) Is at least 18 years.

FT Employee: 2,080 hours per year (173.33 hours per month)

Our company offers health insurance benefits:		Back-up documentation is required, i.e., Insurance company statement w/employee names and descriptions of enrolled plans.
Waiting period for new hire eligiblity into health insurance?	0	
Our company offers retirement benefits:	0	Back-up documentation is required, i.e., retirement plan documentation w/employee names and current status.
Waiting period for new hire eligiblity into retirement benefit?	0	
Employees are Represented by a Collective Bargaining Agreement:	0	Copy of CBA is required.

Hourly Employee Compensation Documentation									
			Date of	Date Terminated	Basic Hourly	Employer <u>Hourly</u> Contribution to Health Benefit (medical/	Benefit (pension, profit sharing,	Covered Employee Total <u>Hourly</u> Pay Rate (Must be at least \$14.53 with health	
Last Name	First Name	Job Title	Hire	(if applicable)	Pay Rate	vision/dental)	401(k))	or \$15.78 without)	

		ACHIVIEI				Employer <u>Hourly</u>		
						Employer	Contribution to	Covered
						<u>Hourly</u>	Employee	Employee Total
					Basia	Contribution to	Retirement	Hourly Pay Rate
			Date of	Date	<u>Basic</u> Hourly	Health Benefit	Benefit (pension,	(Must be at least
Last Name	First Name	Job Title	Hire	Terminated (if applicable)	Pay Rate	(medical/ vision/dental)	profit sharing, 401(k))	\$14.53 with health or \$15.78 without)
			The	(in applicable)	TayNate	Vision/dental/		or \$15.76 without

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